

Documents to be uploaded with the application of classification

1. Acceptance of regulatory condition in 200/- stamp paper
2. Residence Certificate from Panchayath/Municipality/Corporation
3. Ownership Certificate of building from Panchayath/Municipality/Corporation
4. Up to date tax receipt of land
5. Police clearance certificate from the Local Station House Officer
6. Registration from the Office of Food Safety Commissioner ; no license needed
7. Existing plan and elevation of the building.
8. Photographs of the building (exterior and interior - 2 numbers each)

Committee for Classification/Reclassification inspection

9. The committee for the classification of Homestays is constituted with the following members:

1	Chairman and Convenor	Deputy Director, District Office, Department of Tourism
2	Member	Secretary, District Tourism Promotion Council (DTPC)
3	Member	Representative of Food Craft Institute (FCI)
4	Member	Manager of Government Guest House
5	Member	Representative of Indian Association of Tour Operators (IATO)
6	Member	Representative of the Local Body in which the unit is located

Minimum four of the above make the quorum to constitute the committee